

GULF COAST COMMUNITY FOUNDATION

Do you want a rewarding career that gives back to our community? Then, join the team at Gulf Coast Community Foundation, where our values of **Authenticity, Collaboration, Curiosity, Trailblazing, and Grit** drive our bold, proactive philanthropy. Together with our donors, we transform our region and envision thriving communities with opportunities for all.

We are looking for a highly skilled **Community Partnerships Officer** to serve as a key external-facing team member of the foundation's Community Leadership team. This role builds strong nonprofit relationships, leads strategic initiatives, manages grant writing, and evaluates community grant proposals. This is a full-time position reporting to the Director of Community Leadership with a salary range of \$69,600-\$87,000, and a comprehensive benefits package.

To be successful in this role, you'll need a bachelor's degree or commensurate work experience in nonprofit management, public administration, business administration, social work, or a related field and a minimum of 5-7 years of experience in grants management, nonprofit operation or program evaluation, plus demonstrated experience managing full grant lifecycles from application through reporting. You'll need strong analytical and data analysis skills, the ability to manage multiple projects simultaneously and meet deadlines, and experience with grantmaking and/or grant administration. You will demonstrate the ability to work with stakeholders in multiple sectors to assist communities to thrive and create opportunities for all.

Excellent benefits include medical, dental, vision, short- and long-term disability, life insurance, and a 401k with employer match (many of which are fully paid by the Foundation). Plus, 200 hours of paid time off and 12 paid holidays per year, cell phone reimbursement, and many others.

Exceptional Culture: You'll be empowered to deliver exceptional service while working in a dynamic, hybrid environment. Our collaborative culture encourages accountability, trust, clarity, and alignment while fostering teamwork, innovation, and professional growth. Our employees are empowered to take measured risks and push confidently into the future together.

Status: Full-time, Exempt, Salaried

Salary Range: \$69,600-\$87,000

To see the full job description and learn more about our benefits, visit GulfCoastCF.org/careers

To Apply: Send resume to: jointheteam@gulfcoastcf.org

Headquartered in Venice, FL and with a second office in downtown Sarasota, FL, Gulf Coast Community Foundation was founded in 1995 to serve our community - forever. Together with generous donors, dedicated community partners, and an innovative team of talented employees, Gulf Coast identifies the needs of our community and leads strategic efforts to transform them. The Foundation has granted nearly \$600 million in the areas of: health and human services, civic and economic development, education, arts and culture, and the environment. Gulf Coast was named one of the "Best Nonprofits To Work For" nationally. To learn more, visit GulfCoastCF.org and follow us on [Facebook](#), [Instagram](#), and [LinkedIn](#).